



# M-Tech Training Registration Form (Toronto)

Please print. **All** fields are mandatory unless otherwise noted. Incomplete forms will extend processing times.

## CONTACT INFORMATION

Contact Name (First and Last): \_\_\_\_\_

Company Name: \_\_\_\_\_

Sales Rep (Company Name): \_\_\_\_\_

i3 Sales Rep (If Applicable): \_\_\_\_\_

Company Address: \_\_\_\_\_

Contact Phone#: \_\_\_\_\_ Contact E-mail Address: \_\_\_\_\_

## TRAINING DATE & INFORMATION

Training Dates:\* From: \_\_\_\_\_ To: \_\_\_\_\_

Comments/Requests (optional): \_\_\_\_\_

\* M-Tech Training is 3 days long. Please check i3 Training Schedule for available training dates: <http://i3international.com/training-dates>

## LATE CANCELLATION FEE / NON-ATTENDANCE

**Important:** Non-attendance and late cancellations will result in a **\$250** fee and will be automatically charged to your credit card. By signing this form, the card holder gives i3 International permission to charge the corresponding late cancellation fee *if* the registered attendee does not attend the scheduled training session **and** has failed to send the cancellation notice to [oskelly@i3international.com](mailto:oskelly@i3international.com) at least **3 business days** prior to scheduled training date.

Please Select the Form of Payment:  VISA  Master Card  American Express

Name of Card Holder: \_\_\_\_\_ Card Holder's Signature: \_\_\_\_\_

Card Number: \_\_\_\_\_ CVV/CSC†: \_\_\_\_\_ Card Expiry Date: \_\_\_\_\_

† CVV/CSC - Card Verification Value / Card Security Code is a 3 digit number on VISA® and MasterCard® branded credit cards. On your American Express® branded credit or debit card it is a 4 digit numeric code.

## TRAVEL INFORMATION

If you require accommodations, this can be arranged at the **Delta Toronto East Hotel** or **Toronto Don Valley Hotel**.

### Training Location:

i3 International HQ.  
780 Birchmount Road, unit 16  
Toronto, Ontario M1K 5H4, Canada  
T: 416.261.2266

### i3 Recommends:

Delta Toronto East Hotel. (10 km from i3 HQ)  
T: 416.299.1500  
2035 Kennedy Road; Toronto,  
Ontario M1T 3G2, Canada

### i3 Recommends:

Toronto Don Valley Hotel & Suites (4.5 km from i3 HQ)  
T: 1.877.474.6835  
175 Wynford Drive, Toronto,  
Ontario M3C 1J3, Canada

## TERMS AND CONDITIONS

(Please put your initials next to every paragraph to acknowledge your acceptance of the terms)

Initials: \_\_\_\_\_

- The minimum class size is **5 attendees** with the maximum class size of 8. Registration is based on a first-come-first-served basis. \_\_\_\_\_
- The class may be cancelled if the minimum number of attendees cannot be met. \_\_\_\_\_
- Please note that i3 International will make all reasonable efforts to avoid cancellations due to lack of attendance. We will not, however, assume any responsibilities for prior travel arrangements if such cancellations cannot be avoided. We will advise of any cancellations 3 business days prior to the class date. \_\_\_\_\_
- Please cancel at least **3 business days** prior to the class date to avoid late cancellation fee of \$250 being charged to your credit card. \_\_\_\_\_
- Please email the completed application to [oskelly@i3international.com](mailto:oskelly@i3international.com). \_\_\_\_\_

This registration was submitted by (Please Print): \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_ Dated On: \_\_\_\_\_

With any questions please contact **Olga Skelly at ext.135** ([oskelly@i3international.com](mailto:oskelly@i3international.com))